



Department Updates

January 2019

Maintenance

Steve Olson
Building Maintenance
Director

Government Center

- Upgrades to the walls, floors, windows and rearrangement of office in the Aging and ADRC areas will be complete in January.
- New boiler controls will be complete by January 28th.
- New paint in 2nd floor breakroom.
- Carpet was replaced with ceramic tile in Conference Room 111.
- Leaks in the Government Center and old jail area have been repaired.
- Flooring replacement for the 2nd floor lobby and copy room have been completed.

Government Center Upcoming Projects

- Auditorium Upgrades
- Flooring and counters in 3rd floor reception area.
- Seal replacement on south elevator.

Justice Center

- All four new boilers for the ERU's have been installed and are running.

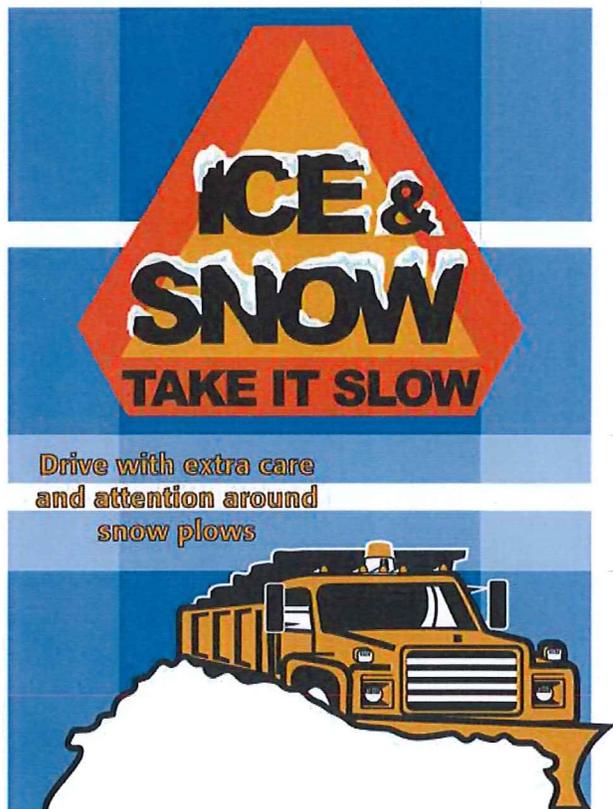
Justice Center Upcoming Projects

- Courtrooms, District Attorney, Jail and Clerk of Courts communication closets will all be on not only emergency power but also UPS power.

- New flooring for meeting room and 1st floor halls.
- Fire alarm upgrade.

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Drive with extra care
 and attention around
 snow plows

Clerk of Courts

Sharon Millermon, Clerk of Court

The below table represents the majority of the case load of the Barron County Clerk of Circuit Court Office which has remained quite consistent over the last three years. The below table does not represent court files not in the possession of the Clerk of Court Office such as: juvenile, guardianship, termination of parental rights, probate, mental commitments, etc.

	2016	2017	2018
CV (civil)	405	375	407
SC (small claims)	1,245	1,218	1,335
FO (forfeiture/ordinance violations)	484	505	641
TR (traffic)	2,643	3,061	2,042
FA (family)	276	268	284
PA (paternity)	98	134	98
CT (criminal traffic)	209	169	139
CM (criminal misdemeanor)	408	392	419
CF (criminal felony)	494	493	451
TOTALS	6,262	6,615	5,816

From 2003, Clerk of Court staff have been mediating small claims cases. You will note from the below table the number of contested small claims cases that proceed to trial before a Circuit Court Judge is no greater than one-third of the actual number of small claims cases contested. This has been consistent throughout the years and a statistic we can be proud of along with being a great service to litigants and a huge benefit to the courts' scheduling calendars. Other counties mediate small claims cases, but the cases are normally mediated by volunteers from the community or hired mediators. Mediations are scheduled every Thursday.

YEAR	SCHEDULED	SETTLED	TRIAL	DISMISS/
2016	146	66 (45.2%)	39 (26.7%)	41 (28.1%)
2017	145	51 (35.2%)	46 (31.7%)	48 (33.1%)
2018	117	44 (37.6%)	32 (27.4%)	41 (35%)

Another service offered at the Clerk of Court Office that is not statutorily required of the office is being a passport acceptance facility. Accepting passports is a very time consuming duty for staff, but a good public service to offer. This by no means is new and has been a service provided by Clerk of Court staff for all of the 24 years I have been a county employee. All staff, including myself, must annually become recertified. The training is intense and time consuming that requires viewing several

refresher courses and passing a “tricky” test. Below is a table representing the number of passports accepted the past three years and the amount of income generated for the county. In April of 2018 the passport agency raised the county amount from \$25.00 to \$35.00 per applicant. The below amount does not include the passport photo fee which applicants can have taken at the Clerk of Court Office for \$10.55 per photo. Almost all applicants need a photo taken by staff when they arrive to apply for a passport.

YEAR	NUMBER OF PASSPORTS	COUNTY REVENUE
2016	545	\$13,625.00
2017	491	\$12,275.00
2018	524	\$16,280.00

I could go on and on with more statistics, but the last one I am going to share is regarding jury trials. Unfortunately, the 2018 jury expenditures are going to be over budget. Judge Babler and I saw the trend of more cases being tried mid-2018 and increased those expenditure line items for 2019. Below, is a comparison of the last three years.

YEAR	Number of Trials	JUROR COSTS	BAILIFF WAGES	TOTAL
2016	25	\$42,216.21	\$5,276.72	\$47,492.93
2017	22	\$41,768.46	\$5,478.90	\$47,247.36
2018	34	\$57,932.03	\$7,060.09	\$64,992.12

If you have any questions, please feel free to contact me.

Memo . . .

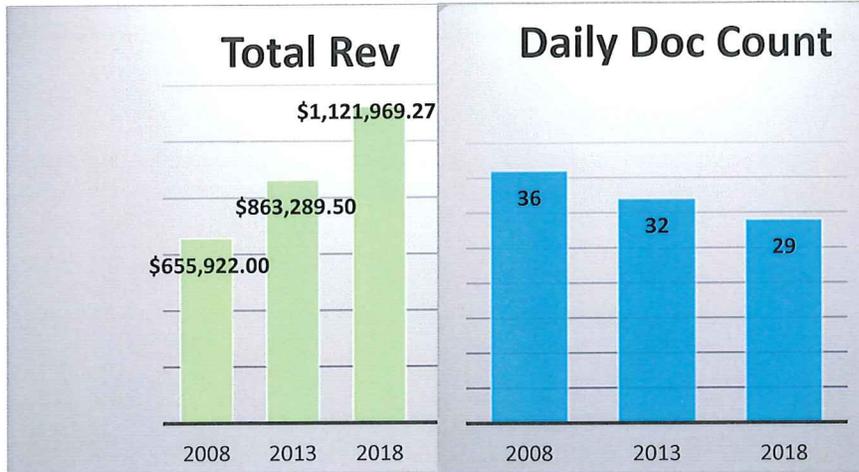
2019 - COUNTY BOARD DATES

<u>January 14</u>	<u>2nd Monday</u>	<u>9:00 a.m.</u>
<u>February 18</u>	<u>3rd Monday</u>	<u>9:00 a.m.</u>
<u>March 18</u>	<u>3rd Monday</u>	<u>9:00 a.m.</u>
<u>April 16</u>	<u>3rd Tuesday</u>	<u>9:00 a.m.</u>
<u>May 20</u>	<u>3rd Monday</u>	<u>7:00 p.m.</u>
<u>June 17</u>	<u>3rd Monday</u>	<u>7:00 p.m.</u>
<u>July 15</u>	<u>3rd Monday</u>	<u>7:00 p.m.</u>
<u>August 19</u>	<u>3rd Monday</u>	<u>7:00 p.m.</u>
<u>September 16</u>	<u>3rd Monday</u>	<u>7:00 p.m.</u>
<u>October 21</u>	<u>3rd Monday</u>	<u>7:00 p.m.</u>
<u>November 4</u>	<u>(budget reading)</u>	<u>6:00 p.m.</u>
<u>November 12</u>	<u>1st Tue. after 2nd Mon.</u>	<u>9:00 a.m.</u>

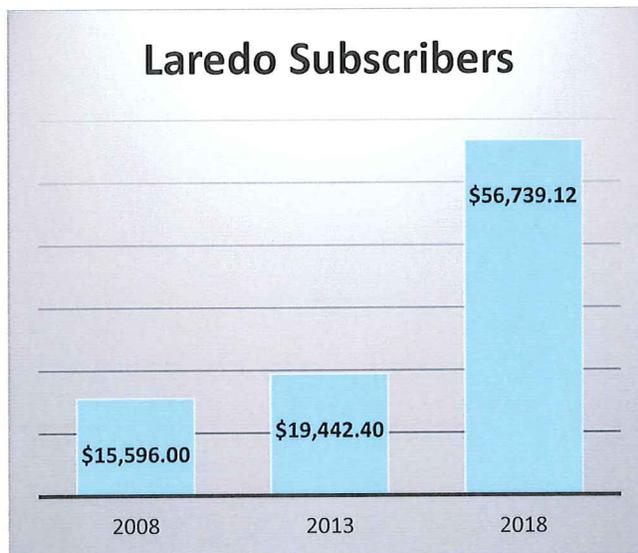
DeeAnn Cook
Barron County Clerk

Meeting dates shall be subject to addition or change as deemed absolutely necessary by County Board

Register of Deeds January 2019 update:



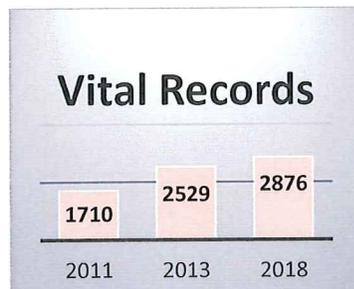
What a difference a decade makes! For the 3rd year in a row, we have taken in over \$1 million dollars in revenue. There are multiple aspects of the office that bring in revenue, with real estate docs being the largest part of the daily intake, but vital records and Laredo subscriptions also contribute to the total. Our doc count per day is down slightly, which is typical for the current real estate market.



Laredo subscribers are off-site businesses logging in to our system to access our recordings for a fee. The more documents we "back index" the more valuable our data becomes, which equates to more Laredo subscribers. In 2008 we started with 8 subscribers, in 2013 there were 11 subscribers and now we currently have 21 Laredo subscribers.

On January 1, 2019, we implemented a fee increase, as the fees had never been increased since they started. This will generate another \$9,000 in revenue.

As time allows, staff back indexes the older documents making them available to searchers.



Vital record applications: In 2018 we processed 2876 applications = 11+ applications per day. In 2011, 1,710 applications were processed. The difference in revenue between those 2 years is \$30,200!

Currently, we are able to issue all Statewide Birth records, but only a limited amount of years for Statewide Marriage and Death records. In July of 2019, Statewide record issuance will be expanded to include Marriage and Death records occurring within the state from any year. We expect to see a large surge of applications this year due to this expansion.