

Land Use Permit Application

Barron County Zoning Office

335 E. Monroe Ave. Room 2104, Barron, WI 54812
(715) 537-6375 • Mon. – Fri. 8:00 am – 4:30 pm

www.barroncountywi.gov > Departments > Zoning

Created
8/5/19

Recreational Vehicle

Submit completed permit application, fee (checks payable to “Barron County”), and all supporting documents to the address listed above for review and issuance. Review typically takes 4 – 7 business days. You will be notified if additional information is needed; if application is incomplete, permit issuance will be delayed.

Fee Schedule & Other Forms/Documents can be accessed by clicking this link: [Zoning Webpage](#) > All Forms & Docs. - or - Shoreland Docs.

How would you like to receive the permit & permit card?

(Be aware that specific conditions/instructions may be stated on the face of the issued Land Use Permit. Owner, agents, & contractors must all be aware of permit details & conditions and permit card must be posted on property prior to start of project)

Mail to: Property Owner Address Contractor Address Other (Name & Address): _____

Pick up from office; person/phone # to call when ready: Property Owner Contractor Other: _____

Owner Information			Site Information	
Property Owner Name(s)			Site Address	
Mailing Address			Parcel I.D. # (12 digits; can be found on property tax bill & on GIS mapping website)	
City • State • Zip Code			Lot Size <input type="checkbox"/> Acres <input type="checkbox"/> Square feet	
Home Phone	<input type="checkbox"/> Preferred	Cell	<input type="checkbox"/> Preferred	Work
			<input type="checkbox"/> Preferred	

Important Standards/Requirements:

Below is a portion of the R-R zoning district, Section 17.36(1)(c) of the Barron County Land Use Ordinance:

(c) **RECREATIONAL VEHICLES, NON-CAMPGROUND**, subject to the following standards:

- OWNERSHIP & USE:** Shall be under the ownership of the property owner, except in the case of a visiting recreational vehicle as allowed in 17.36(1)(c)3.a. Recreational vehicles shall be used for recreational purposes, not as a residence. Rental of recreational vehicles is prohibited.
- SIZE:** Shall not exceed 8.5 feet in width and 45 feet in length.
- ALLOWABLE NUMBER:** The number and use of a recreational vehicle is limited to the following:
 - LOTS WITH A PRINCIPAL STRUCTURE (i.e. residence/cabin): N/A
 - LOTS WITHOUT A PRINCIPAL STRUCTURE.
 - One recreational vehicle, which is under the ownership of the property owner, shall be allowed per lot.
 - One additional recreational vehicle, which is under the ownership of the property owner, may be allowed if the following criteria can be met:
 - The lot must contain a minimum 20,000 square feet.
 - A minimum separation of 15 feet between recreational vehicles shall be maintained.
- LOCATION:** Recreational vehicles shall be located in accordance with 17.13 and 17.41(5)(d), except that on lots with a principal structure, acceptable locations are stated in sub. 3.a. **The recreational vehicle(s) shall be parked on a concrete, bituminous or Class 5 compacted gravel pad.** The construction of such pad shall comply with Section 17.41(8).
- SANITATION:** Recreational vehicles shall be equipped with internal sanitation as provided by the manufacturer. If desired, the use of the following types of sanitation are also permitted:
 - A transfer tank that complies with Section 17.64(10)(e)1, however, the use of a transfer tank is prohibited on lots with a principal structure. Use of a transfer tank requires an annual County Sanitary Permit and a transfer tank pumping agreement with a licensed septage hauler must be on file with the Zoning Office.
 - A Private Onsite Wastewater Treatment System (POWTS), however, connection to and use of a POWTS is prohibited on lots with a principal structure.
- PERMIT:** A Barron County Land Use Permit shall be obtained for each recreational vehicle prior to its placement on the lot, except no permit is required for placement of a recreational vehicle in accordance with sub. 3.a. on a lot with a principal structure.

Impervious Surface Questions

An impervious surface is an area that releases, as run off, all or a majority of the precipitation that falls on it. An impervious surface area includes the following:

- Roofs of buildings/structures
- Decks/porches
- Compacted parking areas
- Driveways, walkways, stairways, patios made of pavers/stone/concrete/blacktop/gravel

Is your property a waterfront lot? (Abutting a navigable lake, river, or stream)

Yes → Will any part of your proposed projects (impervious surface areas) be located within 300 feet of the water?

Yes → Also complete [Worksheet No. 1](#) along with this application.

No → No extra worksheets are required.

No → Is your **entire** lot located within 300 feet of a lake, river, or stream?

Yes → Also complete [Worksheet No. 1](#) along with this application.

No → No extra worksheets are required.

Standards continued...

- ACCESSORY USES:** Accessory uses (i.e. Decks, enclosed porches) may be permitted on lots without a principal structure, however, the location of such structures shall not be attached to or be located in a manner that will hinder the removal of the recreational vehicle. Each accessory structure requires a Land Use Permit prior to placement on the lot.

Definitions

RECREATIONAL VEHICLE. A vehicular type unit primarily designed as temporary living quarters for recreational, camping, travel or seasonal use that either has its own mode of power, or is mounted on, or towed by another vehicle, and which does not exceed 8.5 feet in width and 45 feet in length. A recreational vehicle is a motor home or travel trailer.

TRAVEL TRAILER. A non-self-propelled recreational vehicle with wheels designed to be used as a piece of camping equipment, pulled by, or attached to a motor vehicle. Unit must include living quarters, and provide cooking, eating, sleeping, and bathroom facilities and internal sanitation as provided by the manufacturer (kitchen and bathroom facilities can be waived for Truck-Mount and Pop-Up Travel Trailers).

TRAVEL TRAILER, CONVENTIONAL. A Travel Trailer designed to be towed by a car, van, or pick-up truck with a bumper or frame hitch.

TRAVEL TRAILER, POP-UP. A Travel Trailer with sides that collapse, and is designed to be towed by a car, van, or pick-up truck with a bumper or frame hitch.

TRAVEL TRAILER, FIFTH-WHEEL. A Travel Trailer designed to be affixed and towed by a vehicle that is equipped with a special hitch affixed to the bed of a tow vehicle.

TRAVEL TRAILER, TRUCK-MOUNT. A Travel Trailer designed to be affixed to the bed of a pick-up truck.

Additional Information		
Type of Recreational Vehicle (check one; see definitions above) <input type="checkbox"/> Travel Trailer, Conventional <input type="checkbox"/> Travel Trailer, Pop-up <input type="checkbox"/> Travel Trailer, Fifth-wheel <input type="checkbox"/> Travel Trailer, Truck-mount <input type="checkbox"/> Motorhome	Size of RV: _____ (width) _____ (length)	<ul style="list-style-type: none"> • Will the placement and use of this RV be in accordance with the standards listed above, Section 17.36(1)(c)? <input type="checkbox"/> Yes <input type="checkbox"/> No • Will this RV be used temporarily for 1 year during construction of a dwelling in accordance with Section 17.18? <input type="checkbox"/> Yes <input type="checkbox"/> No • Do you plan to place any accessory structures on the lot such as a deck/platform, shed, or stairs? <input type="checkbox"/> Yes → Permit required for each structure <input type="checkbox"/> No
	Make and model: _____	
	RV owner's name: _____ (first & last)	

Site Plan Instructions

A site plan sketch must accompany this application. Draw a site plan on page 3 or attach a separate page, no larger than 11 inches x 17 inches.

The site plan must show the following features and measurements (when applicable):

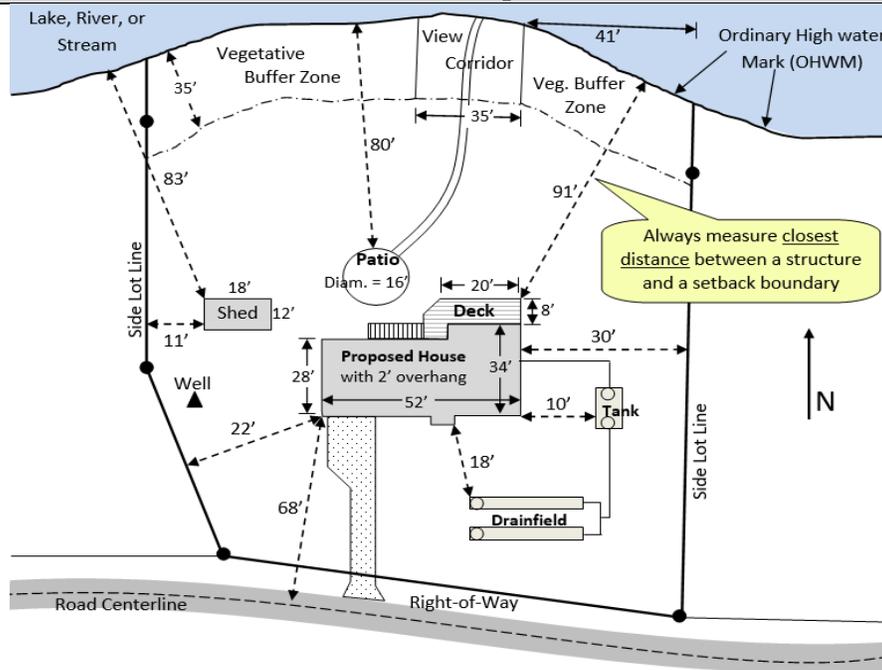
- 1. Lot lines (show shape, angles, and official survey markers if possible)
 - 2. North arrow
 - 3. Lakes, Rivers, Streams abutting or near the property
 - 4. Floodplain & Wetlands (can be viewed on [GIS mapping website](#))
 - 5. Roadways & easements
 - 6. Location & **size** of **existing** RVs, buildings, structures, & surfaces
 - 7. Location & **size** of **proposed** RVs, buildings, structures, & surfaces
 - 8. Wells (proposed & existing)
 - 9. Privately Owned Wastewater Treatment System (POWTS).
- POWTS include septic tank, holding tank, drainfield, mound, etc.
- Show distance from **closest point** of proposed RV to:
- 10. Ordinary High Water Mark (OHWM) of Lakes, Rivers, & Streams
 - 11. Center of roads and/or edge of easements/road right-of-ways
 - 12. Lot lines
 - 13. POWTS
- ↔ **Draw arrows** to indicate the angle at which measurement was taken ↓

***For new dwellings on a vacant waterfront lot OR structures to be located within 35' of a waterbody** (example: boathouse, stairway/walkway)...

Establishment of a viewing/access corridor & vegetative buffer (when the lot has existing natural vegetation within 35' of the OHWM) is required.

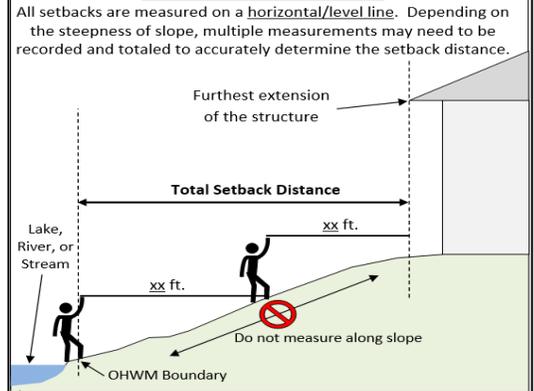
- 14. **Vegetative Buffer Zone** – Show how far buffer extends landward from the OHWM of the waterbody (for newly established buffer zone).
No removal of vegetation (mowing, cutting trees & shrubs, etc.) is allowed in this area. *Some exceptions may apply (i.e. invasive species, dead vegetation)*
- 15. **Viewing/Access Corridor** – Show width of the corridor (max. of 35% of lot width) and distance to nearest lot line (minimum setback of 10')
This corridor passes through the veg. buffer zone to gain access to a dock or for providing view of the water, limited to 50% vegetation removal.

Example Site Plan Sketch / Measuring Instructions



- ♦ **Setbacks** are measured from the furthest extension of the structure (example: deck or roof overhang) that is nearest to the setback boundary. See minimum setbacks on [webpage](#).
- ♦ **General Note:** Be aware that specific conditions/instructions may be stated on the face of the issued Land Use Permit. Example: Requirement to contact the Zoning Office to schedule a setback inspection when forms for the footings are in place, or important deadlines (i.e. removal of certain buildings or structures)

Measuring on a Slope



Application Check List (Some of these additional documents may not apply)

- Site Plan
- Floorplans
- Sanitary Permit on file (or in process of applying)
- Worksheet No. 1 (Impervious Surface)
- Mitigation Plan
- Grading Permit Application

Permit Application Terms & Conditions

I understand that I am responsible for complying with State and Federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law and/or other penalties or costs. For more information, either contact the Department of Natural Resources Center or visit the Department of Natural Resources Wetlands Identification web page at www.dnr.wi.gov/wetlands/locating.html.

In the event this application is approved by the Zoning Office, I agree:

- That my signature is **not** required on the Land Use Permit but may be requested by the Zoning Office,
- That no work shall commence until I have received the issued Land Use Permit, and the Permit Card is posted
- That all work shall be done in accordance with the requirements of the Barron County Land Use Permit, the Barron County Land Use Ordinance, all other applicable County Ordinances and the laws and regulations of the State of Wisconsin,
- That county officials charged with administering county ordinances or other authorized person shall be permitted access to the above described property at any reasonable time for the purpose of inspection,
- That all specific conditions stated on the issued Land Use Permit, such as a requirement to call the Zoning Office to schedule a setback inspection, will be adhered to,
- That it is my responsibility to contact the Uniform Dwelling Code (UDC) Inspector regarding the issuance of a **UDC Building Permit**.

I, the property owner do hereby apply for a Land Use Permit and acknowledge that this application and all accompanying documents are correct and complete to the best of my knowledge and that I understand the above terms & conditions. (Not to be signed by contractor or any individual other than the current property owner.)

PROPERTY OWNER Signature _____

Date: _____ / _____ / _____

Page 3 – Site Plan

Use space below to draw site plan that includes all applicable features and measurements listed under “Site Plan Instructions” on Page 2. If desired, a separate sheet (max. 11” x 17”) can be used instead of this sheet. **List setbacks (closest distance) to proposed structure:**

Road centerline = _____ ft. Road right-of-way = _____ ft. Easement = _____ ft. O.H. water mark = _____ ft.

Label lot lines with a direction (Example: East Lot line = 23 ft.) Septic tank = _____ ft. Septic drainfield/mound = _____ ft.

____ Lot line = _____ ft. ____ Lot line = _____ ft. ____ Lot line = _____ ft. ____ Lot line = _____ ft.

